

DANDELION EDUCATION LTD

EARLY YEARS PRACTITIONER

Dandelions is an extraordinary nursery and working here is a living dream. It will challenge you though, it will challenge you physically, mentally and emotionally. But you will always be supported throughout your time at Dandelions by a nurturing team to encourage your development in every way.

It could be the most rewarding, life changing and significant thing you ever do.

- Tarl, Eaton Manager

Job Title: Early Years Practitioner

Rate of pay pro rata: £15,400-£16,260

Line Manager: Freya

Responsible to: Emma Harwood / Hayley Room

KEY RESPONSIBILITIES:

- To work as part of a professional team, focusing on the delivery of quality educational childcare, and a diverse curriculum, within our setting, and /or off-site.
- To reflect and implement Dandelion's ethos and approach at all times.
- To work with the framework of the Early Years Foundation Stage Curriculum.
- To work with children and extend the learning and development of children with the setting.
- To comply with all the organisation's policies and procedures, with specific reference to the Safeguarding Policy, and confidentiality, at all times.
- To attend training as required.
- To work as part of the staff team.
- To liaise with line managers.
- To maintain a high level of professionalism at all times.

DUTIES AND RESPONSIBILITIES:

For children:

- To implement plans, adapting these in-line with children's needs and interest.
- To liaise with the Managers, providing a play based curriculum, contributing to the planning and enriching the environment to best meet children's needs and interests To ensure that the security, physical, and emotional welfare, of the children in the Nursery are met.
- To provide high quality adult interaction with children within the setting and maintain professional dialogue To supervise mealtimes and engage in meaningful dialogues with the children.
- To bring to the attention of the Manager any child's failure to thrive.
- To reflect on one's own practice and action one's own professional development.

As staff:

- To work positively within the setting, as an individual and team member.
- To contribute to record keeping, observations and key person system.



- To contribute to regular reviews of the children's development with the staff team.
- To attend meetings/out of hours activities/open days etc. as required.

For Families as Partners:

Encourage parental involvement in the setting To respect confidentiality at all times.

Health and safety:

- To ensure that all waste is disposed of appropriately.
- To contribute to high standards of hygiene and cleanliness in the Setting Inform the Manager of any repairs or maintenance required to the setting.
- To bring to the attention of the Manager any equipment that needs to be replaced.
- To ensure you act in the interests of your own safety & the safety of others at all times.

General:

- To follow Dandelion's Safeguarding, Child Protection, Safer Working practice, and Equal Opportunities policies at all times. Taking any concerns regarding a health or/and well being to your line manager or senior management.
- To be aware of the high profile of the Setting and to uphold it's standards at all times As far as possible, to action anything else reasonably requested by the management of the organisation.
- To understand that you may be required to move to other settings.

JOB SPECIFICATION:

Skills, aptitude, knowledge and experience:

Essential:

- Enthusiasm, and a dedication to working with young children.
- An interest in the care, learning and development of young children.
- A positive approach to learning and gaining new skills through teamwork and training opportunities offered through the setting.
- An excellent standard of spoken English.
- Excellent communication skills.

Desirable:

- At least one years experience in the relevant sector.
- A variety of experiences within the education sector/with young children.

Personal qualities:

Essential:

- Punctuality
- Professionalism
- Patience
- Resilience



- Reliability
- Trustworthiness
- Creativity
- A sense of fun and playfulness
- Able to work in small teams
- An ability to reflect and learn from experiences
- Ability to prioritise tasks
- Organisation skills
- A commitment to safeguarding children/confidentiality at all times
- A love of working outdoors and a commitment to active, play-based and enquiry-led learning
- Flexibility – occasionally working hours might be changed

Qualifications:

Essential:

- A positive approach to completing relevant courses and qualifications
- Level 3 minimum qualification in the relevant area
- Some understanding of the importance of Health & Safety, first Aid and Food Hygiene in the work-place

Desirable:

- Health & Safety certificate
- Paediatric First Aid certificate
- Safeguarding training
- Step-on training
- Food hygiene certificate
- Forest school/P4C accreditation
- Completion of other relevant courses
- SEND specific courses/training
- GCSE grade c+ (or equivalent qualification) in English/Maths

Further opportunities for training and development will be made available to all staff. Mandatory qualifications will be expected to be undertaken and then updated at relevant periods. This post requires an enhanced DBS check as there may be periods of unsupervised access to children. An Enhanced DBS and satisfactory references would be obtained prior to commencement of employment.

